

# College of Science and Engineering

## Postgraduate Research Scholarship Scheme

### *Application Form*

### *New Awards 2020-2021*

#### **Instructions to Applicant:**

- Complete this **application form\*** and submit it to the College of Science and Engineering Office ([cora.costello@nuigalway.ie](mailto:cora.costello@nuigalway.ie)) no later than **Friday 11<sup>th</sup> July 2020 at 12 noon**. Late applications cannot be considered.
- Ensure that your proposed Academic Supervisor submits a **letter of support\*** on your behalf to the College of Science and Engineering Office ([cora.costello@nuigalway.ie](mailto:cora.costello@nuigalway.ie)) no later than **Friday 11<sup>th</sup> July 2020 at 12 noon**. Please note: applications that are not supported by a letter from the proposed academic supervisor by this deadline will not be processed further.
- We require two references (independent of proposed supervisor) that indicate your academic suitability and potential to undertake postgraduate research. Each of your referees should submit to the College of Science and Engineering Office ([cora.costello@nuigalway.ie](mailto:cora.costello@nuigalway.ie)) no later than **Friday 11<sup>th</sup> July 2020 at 12 noon**.
- You must make a separate application for admission to the PhD/Masters programme on <http://www.nuigalway.ie/courses/how-to-apply/>. This application will not be considered by the College where an applicant has not made an application for admission to a PhD/Masters programme.
- Non-NUI Galway graduates must include an Academic Transcript for each year of undergraduate/postgraduate degree, which provide the % grade per year and overall % grade for the Degree awarded. Please note: applications that are not accompanied by an Academic Transcript will not be processed further.
- It is a condition of the Scholarship that the successful Awardees apply for the Government of Ireland Postgraduate Scholarship Programme (<http://research.ie/funding/goipg/>) in the first 12 months of their Scholarship.

\* The application form should be named according to “Surname\_firstname\_Fellowship” and the subject line of the email to submit the application should be “Surname\_firstname\_Fellowship”.

\*\* The Letter of Support should be named according to the Students name as “Surname\_firstname\_Letter of Support” and the subject line of the email should be “Surname\_firstname\_Letter of Support”



**Office Use Only**

Date of receipt in College Office:



**College of Science and Engineering**  
**Postgraduate Research Scholarship Scheme – New Awards 2020/2021**  
**Application Form**

**This Form must be submitted to the College Office ([cora.costello@nuigalway.ie](mailto:cora.costello@nuigalway.ie)) by 12 noon, Friday 11<sup>th</sup> July 2020.**

**Applicant Details**

<b>Name:</b>	
<b>Date of birth (DD/MM/YY):</b>	
<b>Student Registration Number:</b> (NUI Galway Students only)	
<b>Email Address:</b>	
<b>Postal Address (for Correspondence):</b>	
<b>Telephone Number:</b>	



<b>1. Education</b>				
	<b>Degree Title/Major Subject</b>	<b>Completion Date</b>	<b>Overall Award Grade/Hons. Level:</b>	<b>Awarding University*</b>  <i>*Non-NUI, Galway graduates must submit an Academic Transcript detailing % grade per year and overall % grade for each degree.</i>
<b>Current Study (where applicable)**</b>		<i>**Expected</i>	<i>**Expected</i>	
<b>Primary Degree</b>				
<b>Year 1:</b>				
<b>Year 2:</b>				
<b>Year 3:</b>				
<b>Year 4 (where relevant):</b>				
<b>Secondary Degree</b>				
<b>Year 1:</b>				
<b>Year 2 (where relevant):</b>				
<b>Other Degrees:</b>				



## Grants or Scholarships currently held

**Local Authority Higher Education Grant**

*Annual Value:*

*Date of Expiration:*

**Other Scholarships (specify)**

*Awarding body and title of scholarship:*

*Annual Stipend:*

*Other associated funding (e.g. consumables, travel):*

*Funding Dates:*

**Research Grants**

*Awarding body and title of Grant:*

*Annual Stipend:*

*Other associated funding (e.g. consumables, travel):*

*Funding Dates:*

**Have you already applied for an IRC Government of Ireland Scholarship?\*\*\***

Yes

No

\*\*\* It is a condition of the Scholarship that the successful Awardees apply for the Government of Ireland Postgraduate Scholarship Programme (<http://research.ie/funding/goipg/>) in the first 12 months of their Scholarship.



**Other Awards/Distinctions**

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**Details of Research Experience, Publications and other Relevant Experience:**

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**I confirm that the above particulars are true in all respects.**

**Signature of Applicant:**

**Date:**



**Personal Statement:**

*Please write a statement (500 word limit) outlining your motivation and suitability for a College of Science and Engineering PhD Scholarship and the selected research area(s). Please also indicate your reasons for choosing this supervisor and research topic.*

**Proposed PhD Research:**

**Academic Programme (PhD):**

**Academic Discipline/Institute/Centre Name:**

**Supervisor Name\*\*\*\*:**

**Email:**

\*\*\*\* Your proposed supervisor must submit a letter of support on your behalf to the College Office, no later than 12 noon on Friday 11<sup>th</sup> July 2020

**Proposed PhD Research Project (500 word limit):**

*Describe your research question, aims and objectives, methodology, research plan and anticipated outcomes, and indicate how the proposed research aligns to NUI Galway's Strategic Research Priority Areas set out in the [University's Strategic Plan 2020-2025](#)*

**6. Please provide any other relevant information.**

**POSTGRADUATE SCHOLARSHIPS 2019/2020 CONDITIONS OF TENURE**

1. **Purpose**  
The Scholarships are awarded for the purpose of assisting postgraduate students who are proceeding *fulltime* to a postgraduate *research degree* at the College of Science and Engineering, National University of Ireland, Galway. The holder may not simultaneously register for another course. Only applicants who are accepted to either a Masters or PhD programme of research at the College of Science and Engineering, NUI Galway, and who register on that programme are eligible to receive a Postgraduate Research Scholarship.
2. **Tenure**  
Scholarships are tenable for up to a maximum of 4 years for the degree of PhD. Scholarships will be awarded in the first instance for a period of one year but will be renewed on an annual basis, provided the holder's progress in his/her studies is satisfactory and renewal is recommended in writing by the Head of School. Registration will take place each September. If registration is not completed on the due date then the scholarship (or renewal) will lapse and will be re-offered elsewhere.
3. **Award and Renewal**  
Awards and renewals are made by the College of Science and Engineering on the recommendation of the Head of School.
3. **Funding Application Requirement**  
**All College of Science and Engineering scholarship recipients must independently apply for an Irish Research Council Postgraduate Scholarships within their first year.**
4. **Qualifications**  
The minimum qualification for the award of a Scholarship is a primary degree with Second Class Honours, Grade 1, including where appropriate, Second Class Honours, Grade 1, in the subject in which the Scholarship is held.
5. **Value**
  - (a) The maximum annual value of the Scholarship is €13,200 for Year 1, €14,400 for Year 2, and €16,000 for Years 3 and 4. In addition, course fees will be paid by the College if not paid from another source.
  - (b) Students may also earn up to €6,000 per annum from other sources (e.g. Local Authority Higher Education Grants, IRC Government of Ireland. Scholarships, or any other grant, or scholarship).
6. **Scholarship Exemption from Income Tax:**  
Scholarships are officially classified as 'scholarships' and do not attract Tax or Social Insurance charges. Recipients are not employees of the University.

Payments to students registered on full time courses, which is paid solely for the furtherance of their education, may qualify for exemption from income tax on such payments, under Section 193 of the Taxes Consolidation Act 1997. The requirement for registration on a full time course means that beneficiaries may not normally be engaged in any employment. Students must complete an annual declaration to avail of the exemption.

7. **Number**

The number of first awards in any session is limited.

8. **Payment of Scholarship**

To be eligible for the payment of the Scholarship, the holder must:

- (a) **be accepted for admission to a Postgraduate degree; i.e. the application for admission must be made prior to or at the same time as the scholarship application.**
- (b) have completed, each year, the due registration procedures;
- (c) have furnished complete information regarding grants, scholarships, or other endowments held by him/her or for which he/she is eligible;
- (e) have undertaken to comply with the Conditions of the Scholarship.

The Scholarship will be payable in equal instalments over twelve months (October to September).

9. **Payment by EFT (Electronic Funds Transfer)**

The Scholarship value, as determined under 5 above, will be paid by EFT directly to the student's bank account. The appropriate section of the award letter giving your bank account details must be completed in order to receive payment.

10. **The Nature of the Scholarship**

As indicated in (1) above, the purpose of the Scholarship is to assist postgraduate students who are proceeding full-time to a Postgraduate research degree at the College of Science and Engineering. The carrying out, by the holder, of the research or other postgraduate work that is laid down for the degree is, accordingly, the primary consideration of the holder and of the School in which he/she is a student. However, with a view to the general academic development of the holder and in order to assist him/her in the acquisition of skills in the transfer of knowledge and the assessment of students, the holder may, within the terms of the Scholarship and the discretion of the Head of School, be given experience in the teaching and associated examination work of the School. So as to ensure, however, that the primary purpose of the Scholarship is acknowledged and maintained, the Academic Planning and Resource Committee has determined the following limits which a School can assign to this aspect of the Scholarship in the case of any individual holder:

*Two tutorial hours per week (subject to a maximum of 50 hours per academic year) or supervision of practical classes, or their equivalent, up to six hours per week (subject to a maximum of 120 hours per academic year); or, any combination of such duties (subject to a maximum appropriate to such combination).*

Heads of Discipline within the College of Science and Engineering are enjoined to adhere strictly to these limits.

In exceptional circumstances, and subject to specific authorisation in advance by the Academic Planning and Resource Committee, the holder may be allowed to undertake and receive payment for extra teaching duties over and above the norms stipulated above.

11. **Placements**

The College of Science and Engineering acknowledges the value to the student of carrying out part of his/her research in another University or Institution or in industry. However, to be eligible for the receipt of a Scholarship Award, the student should normally be available for two-thirds of her/his programme duration to carry out tutorial, laboratory or other duties as required under the terms of the Scholarship.

12. **Submission of Thesis**

Scholars who submit their PhD thesis for examination before the specified end of the funding term must inform the Dean of Graduate Studies and Research Accounts of this immediately. The scholarship is payable until the final (hard-bound) version of the thesis is accepted by the university.

13. **Change of conditions**

The National University of Ireland Galway reserves the right to alter the conditions of tenure of the Scholarship Award at any time.